



Attendees:

CELCIS

Jennifer Davidson (JD)
Joanne McMeeking (JMc)
Kate Skinner (KS)
Aileen Nicol (AN)

CHS

Boyd McAdam (BM)
Elliot Jackson (EJ)

3rd Sector

Linda Jardine, Children 1st (LJ)
Angela Morgan, Includem (AM)

ADES

Maria Walker (MW) (By phone)

SCRA

Neil Hunter (NH)
Malcolm Schaffer (MS)
Gillian Henderson (GH)

Police Scotland

Paul Main (PM)

Scottish Government

Robert Marshall, Head Care & Justice (RM) Chair
Catherine Dowe, Children's Hearings Team (CD)
Thekla Garland, Head of Children's Hearings Team (TG)
Adam Bruton, Care and Justice (AB)
Kirsty Doull, Looked After Children Unit (KD)
Belinda Robertson, Looked After Children Unit (BR)
Donna Turnbull, Children's Hearings Team (DT)
Tom McNamara, Head of Youth Justice and Children's Hearings Unit (TM)

Education Scotland

Phil Denning

ADSW

Kate Rocks (KR)

CYCJ

Claire Lightowler (CL)

Crown Office

Paul Beaton (PB)

SLAB

Marie-Louise Fox (MF)

Catriona Whyte (CW)

Apologies received from:

Robert Nicol, COSLA
Andreana Adamson, SG
Mary Hoey, Education Scotland
Andrew Cubie, Judicial Institute
Sally Egan, NHS
Alan Baird, SG
Kate McKay, NHS
Robert Gordon, Scottish Courts
David Blair, Scottish Government
Lesley Dowdalls, Law Society
Lisa Bennett, SCRA

1.	Welcome and Introductions	Action
1.1	RM welcomed everyone to the meeting. Apologies were noted.	
2.	Minutes of Previous Meeting and Matters Arising	
2.1	Minutes of the previous meeting on 1 December 2015 were agreed.	
2.2	Outstanding matters arising were discussed during the meeting.	
3.	Working Groups – Update on Progress	
3.1	Generating Evidence and Promoting Improvement	
3.1.1	BMc explained that SCRA and CHS are working on the evaluation to assess the impact of the Practice Note.	BMc will report back on both areas at the June meeting.
3.1.2	There will be a meeting on 31 March 2016 to discuss taking forward work on the pilot in Argyll and Bute.	
3.1.3	The difficulties of measuring the children’s hearings system’s contribution to outcomes was discussed in depth. BMC has set up a sub group to explore this further. JD suggested a research programme could help whilst EJ considered whether a unique child’s identifier for use across system partners might be something the subgroup should consider. PD offered to support this work	
3.2	Getting It Right in the Hearings System - discussion on outcomes from GIRFEC Event, 25 February 2016 – MS	
3.2.1	MS indicated that the GIRFEC event had been a great success. He concentrated on the core actions arising from those discussions. After general discussion it was agreed that the GIRFEC working group would take on those actions which are relevant to their remit.	BMc to revert to the June CHIP meeting with more detailed proposals.
3.2.2	The discussion also raised whether it was appropriate to update the “Time Intervals Blueprint for the Processing of Children's Hearings Cases”. There was a general agreement that this would be worthwhile and timely. Given the cross cutting nature of the work it was agreed that the SG and SCRA would meet to progress.	
		TM and SCRA to progress.

4.	Update on SCRA Research into What Makes a Good Hearing	
4.1	<p>GH shared some emerging themes from the draft research. Issues discussed included whether any partners had undertaken any consultations with young people and their involvement in the hearings system which remained unpublished and which could be shared. There were some suggestions from the group about research that may be of interest.</p>	<p>GH to discuss the emerging Report with key partners and present the final Report and analysis at CHIP in September.</p> <p>CL offered GH access to the university library at CYCJ.</p>
5.	Update on work of Tri-Partite Group	
5.1	<p>NH highlighted the draft statement of visions and values for the hearings system discussed by the group. He asked for comments and a commitment to disseminate the draft within each of the partner organisation, with a view to a fairly quick sign off. NH will also consider work on the design for a 'one page' visual statement for hanging in hearings rooms.</p>	<p>CHIP secretariat to ensure that partners unable to attend are fully aware of and engaged in this aspect.</p> <p>Partners to come back with any comments by mid- April.</p> <p>NH to revert with a final version at the June CHIP.</p>
6.	Working Groups – Update on Progress (cont)	
6.1	Learning & Development/Raising Awareness across the Hearings System – JMc	
6.1.1	<p>JMc spoke about the L&D Scoping Exercise paper that had been presented at the December 2015 CHIP. This further paper was exploring the best methods to try to deliver the recommendations.</p> <p>KS outlined one model that was being suggested as a way to progress this work.</p> <p>JMc emphasised that this is a draft proposal and there would be an opportunity to refine it. The pros and cons were then discussed in more detail by the group.</p>	<p>JMc to meet key partners/ the Learning & Development working group to elicit more details around suggested model, costs including costs and timeline.</p>

	It was agreed that further detail was necessary before a decision could be taken.	
6.2	Permanence – KD	
6.2.1	KD said the working group had identified two main aims which were to prepare a response to the SCRA Permanence research on behalf of CHIP and to draw up an action plan to improve our approach to permanence.	KD to produce the action plan for the June CHIP.
7.	Cabinet Secretary’s Announcement on Child Protection	
7.1	RM referred to his letter to CHIP partners re the above. The ask of the Cab Sec is in line with work already done and anticipated and demonstrated her confidence in the CHIP to lead and deliver on this landscape. . The group noted that its role had moved beyond reform benefits realisation, and was now really operating in delivery of a quality improvement agenda.	SG to revert at the June meeting with proposal around the Report to Cab Sec and discussion around an annual update to Ministers.
8.	Summary of SLAB/CELCIS Legal Rep Research	
8.1	MF said the final version of the report would be ready in April. The Group noted the links between this and the SCRA Research on what makes a good hearing (above). It was agreed that it might be helpful if SLAB and SCRA (GH) could connect. It was further noted that the work links in with the visions and values work from the Tripartite Group.	Final report for the June CHIP.
9.	Update from Youth Justice Improvement Board	
9.1	CL updated partners on the progress to date of the YJIB. She invited any partners interested to attend a meeting of any of the three priority working groups charged with implementing elements of the youth justice strategy. The main group will be meeting on the same day as CHIP in September and December.	SG to Look at whether there are possible areas of joint discussion for the Sept and Dec meetings. CHIP agreed to the JJIB receiving CHIP papers.
9.2	RM informed the group that the SG consultation on the possibility of raising the minimum age of criminal responsibility to 12 years would be launched on Friday 18 March - at the same time as a report from the advisory group set up to examine this issue is published. He encouraged everyone to	

	participate in the consultation and read the report and supporting case studies, comparative and analytical material.	
10.	CHIP Next Steps	
10.1	RM said the paper was a reflection on where CHIP's current status and offered suggestions as to how our shared work might better resonate at a local level. Further ideas from partners - and volunteers to look at the next steps proposals in more depth – would be welcome.	CHS, SCRA, PD and KR) volunteered to liaise with DT on this work. Any other volunteers should contact DT .
11	AOB	
11.1	Young Persons' Board	
11.1.1	NH provided an update on the progress of this work. They will be producing a framework for the Board shortly and things are going to plan.	
11.2	CHIP Website	
11.2.1	There was a power point presentation about the proposed new website. NH explained there was now a need to get content up to date and partners who wished to have anything added could send it to RM for approval at this initial stage. DT is in conversation with Maryanne McIntyre at SCRA about a launch date. Partners were happy to proceed with the website in this form.	DT will contact Kathleen the comms lead in CELCIS for discussion about possible next steps for the website. DT to liaise with Maryanne to launch the website.
11.3	Multi-Agency guidance / practice resources	
11.3.1	DT spoke about the Guidance and the work she has done with a range of CHIP partners, particularly those concerned in the GIRFEC and L & D workstreams. She would be happy to discuss this with any partner who wishes to hear more.	
12.	Date of Next Meeting – PLEASE NOTE CHANGE	
12.1	Friday 10 June 2016, 10:00am – 2:00pm in Glasgow – venue to be confirmed.	CD will send an email confirming exact timings and venue as soon as

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